

**NEW Office 365 Email Instructions – Web Access aka “OWA”**

Navigate to: <https://outlook.office.com/owa> - link will also be on our District website.

Enter your username: username@agasd.org (Note: this may NOT be the same as your email address – it will be whatever you used with the old system without the “agsd\”)


Select “Work or School Account”


Enter your password (will be same as before) and click “Sign In”



**Voila! You are in! ☺**